

Patrick County Public Schools: Parent Involvement Plan 2017-2020

I. Parenting

Goal: Help all families establish home environment to support children as students.

Objectives	Strategies	Evidence of Implementation	Timeline
A. Provide suggestions for home conditions that support learning at elementary and secondary levels	-Information concerning home conditions that support learning will be included in school newsletters, info sent to local radio station, and parent webpage for each school website	-Newsletters -Radio announcements (news releases, articles, "What's Cool in School", Patrick Profile) -Website and PCPS app -Family nights	-Beginning at registration day -Continue each semester throughout the school year
B. Parent educational information will be made available (i.e. GED classes, college classes, school transition, child development)	-Information concerning GED classes or other educational opportunities will be made available -Information for families posted and shared at the Workforce Development Center; Community signs and flyers -Update parent resource centers at each school	-Flyers, newsletters, radio announcements, night sessions in various sections of the county, and school websites -Materials provided for families -Guidance programs and materials distributed	-Fall and Spring family sessions -Continually update throughout the school year

II. Communicating

Goal: To inform parents/ communities about school programs and student progress

Objective	Strategies	Evidence	Timeline
A. Provide parents with newsletters, handbooks, and other materials that include opportunities for parents to be aware and respond to school information	-Distribute monthly school newsletters and bi-yearly division newsletter to parents and community members/partners -Home & School Connection flyers distributed	-Newsletters (distributed and posted on school website) -Information sent to media -Facebook posts	- Registration Day -Flyers distributed at least 4 times per year

	<ul style="list-style-type: none"> -Handbooks printed for each child 	<ul style="list-style-type: none"> -Twitter feed on website -Handbooks distributed and posted 	<ul style="list-style-type: none"> -Weekly website posts, social media updates, and radio spots -Monthly school newsletters -Website calendars
B. Schedule and communicate to parents opportunities for parent/teacher conferences at least twice yearly	<ul style="list-style-type: none"> -Schedule conferences and include on district calendar, school notices, district website, School Messenger, social media networks 	<ul style="list-style-type: none"> -Conferences scheduled and held at each school -Back-to-School Nights -PTO meetings -Sign-in sheets 	<ul style="list-style-type: none"> -Back to School: August -Fall Semester: October -Spring Semester: March
C. Utilize school & division website to share information and programs	<ul style="list-style-type: none"> -Keep website updated both at district and school level -Parent links included -Extend information for parents on each school website -Calendars updated with upcoming school events -Family Survey posted and distributed by paper as requested for needs assessment -Updated Twitter feed 	<ul style="list-style-type: none"> -Website updated both at district and school level -Use of new PCPS app -Daily announcements and homework posting -Monthly updates -Survey results shared with administrative staff and needs addressed 	<ul style="list-style-type: none"> - Daily announcements - Monthly calendars -Division family engagement calendar events posted on main website
D . Provide staff development for administrators/coordinators on ways to involve families in their child's education	<ul style="list-style-type: none"> -Provide staff develop sessions -Home & School Connection Flyers 	<ul style="list-style-type: none"> -Roster of participants -Flyers 	<ul style="list-style-type: none"> - Monthly leadership meeting discussions

III. Volunteering

Goal: To engage parents and community members in school activities/programs

Objectives	Strategies	Evidence	Timeline
A. Encourage parents and the community to be involved at school	-Provide opportunities such as assisting in the classroom, tutoring, and other school-specific opportunities -Provide working parents options to volunteer with at-home projects (cutting, creating flash cards, etc.)	-Provide sign-up sheets, PTO meetings, Booster sessions, conferences, surveys -At home options for families to help and send back to school	- August meetings -Each semester -Volunteer interest forms sent home to parents fall and spring semesters
B. Provide volunteer training for volunteers and staff to review school procedures and protocol	-Volunteer procedures booklet is given to volunteers and is reviewed during training -If volunteers cannot attend, one-on-one sessions will be available as requested	-Training sessions held -Volunteer procedures booklet is available online, continue to provide workshops	-August and September -Ongoing if needed
C. Effectively use and manage volunteers at each school	-Establish a volunteer coordinator in each school with group meetings of coordinators held as needed	-List of coordinators and meeting dates -List of volunteer activities	-Fall semester - Ongoing if needed

IV. Learning at Home

Goal: To provide assistance to parents to accept and become the “educator at home”.

Objectives	Strategies	Evidence	Timeline
A. Provide parents with make and take manipulatives at family night sessions that contain simple learning games, materials, and activities that can be used throughout the school year as well as summer	-Hands-on materials created at family night sessions to support learning outside the school day -Strategies listed on school website, ensure parents are aware of the resources listed on the Division webpage	-Hands-on materials created for extended learning -Events posted on division family engagement calendar	- Each Semester

B. Provide family nights to expose parents to the curriculum for specific grade levels and to provide suggestions to parents to help them reinforce skills related to SOL testing	-Designate family nights for school specific needs (reading, math, homework help, internet safety, testing strategies, Math iXL, Study Island, etc.) -Coordinate with other school functions -Train parents on how to use resources. -Refreshments & child care provided for families	-Sign-in sheets at school functions & activities	- Each Semester
C. Provide information to parents and high school students about post-high school education	-Information is provided on trade school, college prep, and secondary school. -Financial Aid Assistance sessions	-Information available in newsletters and on websites -FASA resources shared -Adult Education information shared	-Semester meetings -Guidance sessions

V. Decision Making

Goal: To provide parents participation in decision-making at the individual, school and district levels

Objectives	Strategies	Evidence	Timeline
A. Continue to support elementary PTOs and secondary parent advisory committees	-PTOs, Title I, Parent Advisory committees at elementary and secondary level committees will continue to meet	-Meetings held and information shared -Input documented and shared	-Each semester
B. Continue to provide district-level advisory councils and committees	-Ensure that parents are represented on district-level councils and committees -Yearly review of school improvement process including state and federal data reports -Opportunity to participate in comprehensive needs assessment for the division - Provide opportunities for feedback related to instruction, school culture, federal programs, and division planning -Review survey feedback to recognize successes and offer suggestions for challenges	-Invitations -Committee meetings -Agendas and notes -Parent survey results	- Each semester